

Online Invoice Payment Instructions

House Check invoices can be paid online, directly from the invoice that was emailed to you. Invoices can be paid using a Debit Card, Credit Card or a Bank Transfer. There is no fee for bank transfers. <u>A 4% convenience fee will be charged for credit and debit card transactions</u>.

To pay your invoice online, click on the **REVIEW AND PAY** button in the email.



The Payment Window will open and you will see 3 tabs at the top: Debit, Credit and Bank. Choose your preferred payment method.



If you would like to pay by **Dedit Card or Credit Card**, enter your card information. Click on the checkbox to SAVE your payment information for future invoice payments. You can schedule the payment date and then click on the green **PAY** button.

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Debit	Credit	Bank	Payment Date NEW
Card number	Exp date	CVV code	07/09/2022 🗎
1234 5678 9000 0000	MM/YY	123	
Name on card	7IP code		By selecting Pay, I accept the Terms of Service and have read and acknowledge the Privacy
First name Last name .	12345		Statement, I also allow Intuit to charge \$50.00 to my card on July 9, 2022.
Save payment method to pay	faster next time		₫ Pay \$50.00
Payment Date NEW			
07/09/2022			VISA BECKVER



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To pay with an ACH payment from your bank account, click on the center **Bank** tab. Click on **Add Bank Account** and enter your bank account and routing information on this screen. Click on the checkbox to SAVE your payment information for future invoice payments. You can schedule the payment date and then click on the green **PAY** button.

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Debit	Credit	Bank			
elect payment method					
) www. Business check	ing3531	1		1. TATUMU 1979 - 1979	
Add bank account)		Save p	ayment method to pay faster next time	
Account type					
Personal checking		~	Payment	Date NEW	
Routing number			07/09/2	2022	
Account number	() Confirm acco	unt number	Byselecting	Pay, I accept the Terms of Service and have read and ack	nowledge the Privacy
Account holder's name			Statement.	also allow Intuit to charge \$50.00 to my card on July 9, 20	122.
				0.0.000	
Save payment method to p	ay faster next time			@ Pay \$50.00	
07/10/2022				ACIA ACIA	
By selecting Pay, I accept the <u>Ten</u> <u>Statement</u> , I also allow intuit to ch	<u>ms of Service</u> and have read an targe \$50.00 to my bank accou	d acknowledge the <u>Privacy</u> int on July 10, 2022.			
	@ Pay \$50.00				